Rhode Island Ethics Commission

ethics.email@ethics.ri.gov (401) 222-3790

Temporary Changes in Operations to Prevent Transmission of COVID-19

In order to protect the health and safety of the public and our employees, the Rhode Island Ethics Commission is implementing the following measures immediately through June 25, 2021. These policies will be reevaluated daily as the COVID-19 situation in Rhode Island continues to evolve.

RECORDS REQUESTS AND VISITORS

- Drop-ins and in-person meetings with Commission staff are discouraged at this time, although telephone and video conferences can be arranged by calling the Commission at (401) 222-3790.
- Most Commission resources may be accessed through our website: <u>https://ethics.ri.gov/</u>, or by calling or emailing the Ethics Commission. On our website you may view public official's financial statements, advisory opinions issued from 1995 to present, and the complete Code of Ethics. Copies of other Commission records can be provided to you via email in most cases.

FINANCIAL DISCLOSURE

- Financial Statements may be completed and filed online at https://www.ri.gov/ethics/.
- <u>Current Office-Holders/Decision-Makers</u>: 2020 Financial Disclosure Statements and electronic filing instructions (including PIN numbers) will be mailed to current office holders and decision-makers in March 2021. The filing deadline is April 30, 2021. You may request a 60-day extension up through the filing deadline.
- Filers who cannot file online due to technical limitations may return a signed and completed paper form. You may request that a paper form be mailed to you, or you may download one at https://ethics.ri.gov/disclosure/. The Commission has waived the notary requirement for both the 2019 and 2020 statements, but they still must be signed. Completed paper statements may be delivered by regular mail or emailed to the Commission as an attachment.
- Anyone needing assistance with filing, accessing forgotten PIN numbers, or with filling out the statement may call or email the Commission. We are here to help.
- Further information can be found at: <u>https://ethics.ri.gov/disclosure/</u>.

ADVISORY OPINIONS

• Until further notice, we ask that all requests for advisory opinions be made by email. Additional instructions for requesting an advisory opinion can be found at: <u>https://ethics.ri.gov/advisory/</u>.

ETHICS TRAINING

 Most in-person ethics trainings are suspended through June 25, 2021. To discuss training or to schedule a remote training session please contact the Commission's Education Coordinator, Lynne Radiches, at (401) 222-3790, x24 or <u>lynne.radiches@ethics.ri.gov</u>.

ENFORCEMENT, INVESTIGATIONS AND COMPLAINTS

• Prior to filing a complaint, persons are encouraged to contact the Commission by telephone at (401) 222-3790 to speak with a member of the Investigative Staff. Please leave a contact number and you will be contacted to discuss the circumstances surrounding your complaint and to answer any questions you may have regarding the complaint process.